



Part Time Study Hall Monitor

Job Type: Hourly - 2 days per week

Supervisor: Dean of Academics

Role Summary: The Study Hall Monitor supervises students during study hall periods to ensure a quiet, respectful, and productive environment. They demonstrate a strong Christian character, are committed to supporting the school's mission, and are comfortable working with students in a firm yet encouraging manner.

****Please note this position is a 2 day/week role. May be combined with other part time opportunities.****

Duties and Responsibilities

- Supervise and monitor students assigned to study hall.
- Maintain a quiet and orderly environment conducive to academic work.
- Take attendance and report absences or behavioral concerns to the appropriate administrator.
- Enforce school rules and policies consistently and respectfully.
- Support students in staying on task with their assignments or reading.
- Communicate effectively with students, staff, and parents, reflecting Christian values in all interactions.
- Serve as a positive Christian role model through words and actions.
- Other duties as assigned by the Dean of Academics

Qualifications:

- Review and affirm, without reservation to the Core Statements adopted by CCA include the CCA Mission, Vision, Core Values, Community Life Statement, Statement of Faith, Philosophy of Christian Education, School-wide Learning Outcomes, and Instructional Values.
- High school diploma or equivalent qualification,
- Prior experience working with middle or high school students is a plus.
- Strong interpersonal and communication skills.
- Dependability, patience, and calmness under pressure.