



Concord Christian Academy

An Educational Community

Building Integrity & Modeling Service

2010-11 ADMISSIONS PACKET

Applicant _____ Grade applying for: _____

OFFICE USE: APP _____ PRF _____ PLF _____ HLF _____
ALL: ENR CNT NMI / FNA _____ / LEG-ANT LEG-REC

INDEX

What's Inside	Page	Return to CCA
Letter from Dean of Admissions and Academic Development	1	
Steps to Enrollment	2	
Mission/Vision	3	
Core Values	3	
Community Life Statement	4	
Statement of Faith	4	
 <i>Making CCA Affordable</i>		
The Alliance: CCA Modeling Service	5	
The Legacy Partner Program	5	
Affordability Funds (Financial Aid)	6	
Referral Tuition Credit Program	6	
 <i>2010-2011 Enrollment Dates,, Fees, and Tuition Schedule</i>		
Summary of Program Fees	7	
Enrollment Dates and Deadlines	7	
Legacy Program Dates	7	
2010-2011 Standard Tuition Schedule	8	
2010-2011 Yearbook Pre-order Information	8	
 <i>Forms for Submission</i>		
Student Application	10-15	<input type="checkbox"/>
Applicant/Family Information	10	<input type="checkbox"/>
Educational History	10	<input type="checkbox"/>
Medical History	11	<input type="checkbox"/>
Parent Input	11	<input type="checkbox"/>
Applicant Input (Middle and High School only)	12	<input type="checkbox"/>
Student Recommendations	12	<input type="checkbox"/>
Christian Conciliation and Arbitration Agreement	13	<input type="checkbox"/>
Parent/Student Contract	13	<input type="checkbox"/>
Payment Information and Options	14	<input type="checkbox"/>
CCA Parental Agreement	15	<input type="checkbox"/>
What's Next?	15	<input type="checkbox"/>
 <i>Additional items we ask you to return to us:</i>		
A copy of the applicant's most recent report card		<input type="checkbox"/>
Documentation of any special educational provisions (if applicable)		<input type="checkbox"/>

Concord Christian Academy

37 Regional Dr., Concord, NH 03301 603-228-8888 / 226-9696 (fax)

An Educational Community
Building Integrity & Modeling Service

"And Jesus grew in wisdom and stature, and in favor with God and men." Luke 2:52

www.concordchristian.org



Admissions Year 2010-2011

Welcome to Concord Christian Academy!

We are thrilled you are considering CCA as the place you hope will assist you in fostering your child(ren)'s academic and spiritual development. It is a privilege we do not take lightly.

Molding a young person into Christ-likeness requires the cooperation of family, church and school. Learning occurs best when a community unites in love -- a community in which faith and learning are interwoven, in which learning complements the school, church, and home, and in which time and talent are regarded as gifts from God to be used in His service.

As you seek to determine the "best fit" for your child(ren)'s education, we are delighted to share with you the mission we believe God is calling CCA to fulfill in New Hampshire's Capital Region. As you read through our application we are confident you will recognize a uniqueness to this school, and catch the depth and passion we have to raise up confident but humble, capable but merciful, knowledgeable but wise, godly, servant-leader men and women, spiritually and academically prepared to face the challenges of adult life.

There is a strong sense of vision and mission here as we press forward in cultivating a learning community that builds into the core values and nurturing fabric of CCA. Please give careful attention to the information provided in the application and to the application process. We look forward to partnering with you and providing a rewarding and enriching educational experience.

As you engage in the Admissions process at CCA, you will advance through a number of steps designed to help you explore the foundational elements of our school, understand how they impact the pace of everyday here, and discover the ways we want to help your student achieve great things. Each of these *Steps to Enrollment* are outlined on the back of this page providing you a checklist to manage your progress.

Mrs. McLaughlin and I are looking forward to getting know you and your student better and assisting you as you work through this exciting decision making process. Please direct inquiries regarding enrollment to Kris McLaughlin at kmclaughlin@concordchristian.org or by phone at 228-8888, x102.

Sincerely,

A handwritten signature in cursive script that reads "Alice Pinard".

ALICE PINARD

Dean of Admissions and Academic Development

STEPS TO ENROLLMENT

STEP 1

Take a tour of the facility with our Admissions Staff followed by a program discussion with our Dean of Admissions. Generally this opportunity occurs on **Tuesday and Thursday afternoons**, though in some cases other times are available upon request. We will do our best to accommodate.

STEP 2

To proceed with enrollment, fill out a Student Application and submit it along with non-refundable \$50.00 Processing Fee (per student) to the CCA Admissions Office.

If CCA Affordability Funds (financial aid) are needed, you may proceed with applying for assistance through an independent agency with whom we are affiliated: Facts Tuition Management Company. Instructions for applying are on page 6. If Affordability Funds are awarded, CCA will provide a Family Tuition Worksheet identifying your monthly tuition outlay.

STEP 3

Upon receiving a completed Student Application (1/student), the CCA Admissions Office will acknowledge it to you in writing.

Within that correspondence you will be contacted regarding an assessment date. This assessment allows our Dean and relevant Faculty to get a sense of where your student(s) stand(s) with regard to Language Arts/English and Math. Students in grades 2 and up will take an assessment which is facilitated in a non-threatening group setting, and may require the better part of a morning to complete.

Also, if you have interest in joining, or at least learning more about the CCA Alliance Volunteer Program (in exchange for tuition reduction), we will need to arrange a time for you to visit with our Alliance Coordinator as well.

STEP 4

In addition to the assessment, students in grades 6 through 12 must schedule an interview with the Dean. This provides an opportunity for us to learn about your student and share with them some of the highlights of the CCA experience -- academically, spiritually, extracurricularly, socially, etc. -- as well as to field any questions they may have.

STEP 5

Upon receiving written acceptance, parents will be expected to register with our tuition drafting agency and submit a \$500 placement fee within 14 days from the date on the letter. Mrs. Claire Roberge, will answer questions you may have regarding tuition and fees. You may reach her at (603) 228-8888, x104 or at croberge@concordchristian.org.

STEP 6

Please bear in mind that State Law requires each student to present a certification of immunization before the student may attend school. CCA honors this law by requiring enrolling families to provide a completed *Pupil Medical Survey Form* per student **before** the first day of school. In addition, High School athletes are also required to provide a Permission to Participate Form completed and signed by their Physician.

Upon acceptance we will provide you these forms as appropriate. In most cases the forms may be given to the Pediatrician, then they will fill it out on your behalf, and fax or mail it back to the school. The reason we highlight these forms at this time is for those who might need to schedule an appointment in anticipation of providing updated information on the forms. Thank you.

ADDITIONAL NOTES

A checklist is provided on the back of the cover page so you can manage items that need to be returned to CCA. Thank you for your effort in providing all requested information, being careful as well to read and sign where noted in various places.

As you work your way through these materials, please know that help is available. If you have any questions, please contact Kris McLaughlin at kmclaughlin@concordchristian.org, or by phone at 228-8888, x102.

CCA MISSION/VISION

CCA MISSION: *Building Integrity & Modeling Service*

Building Integrity means developing Christ-like character in the heart of a student, so that choices are made in private, just as they would be in public. Integrity means being others-focused rather than self-distracted. In many ways this begins within the home, and continues with the Staff/Faculty at CCA. By cooperating with families and the local church, we hope to create a consistent climate for children and youth to witness biblical living that is authentic, and makes a difference in one's life, and in the larger world.

Modeling Service naturally flows from integrity. How can we ignore the needs of the community of people around us? Children and youth have a power in their enthusiasm, their endless energy, to affect those who have lost hope, to help those who truly cannot help themselves, to faithfully steward the "much" we live with every day. Our partnering CCA Alliance organization was created to provide opportunities for adults to model service before students in a myriad of ways. They are watching us, and at CCA we take this very seriously.

CCA VISION: *"And Jesus grew in wisdom and stature, and in favor with God and men." Luke 2:52*

It is our vision that Jesus Christ's transforming grace and truth be (i) manifested in the lives of students by influencing every arena of life and (ii) evidenced by advancing integrity, mercy, competence, compassion, forgiveness, and beauty.

It is our desire that CCA be a school where...

...Christ is Lord, loved with heart, soul strength, and mind.

...others are served before self.

...Scripture is experienced as a feast of truth.

...prayer comes as naturally as breathing.

...beauty in the world is cherished.

...participation in the arts is an expression of joy in God's handwork.

...everyone contributes to work that sustains family, school, Church, and community.

...vigorous play and sound health habits are embraced by all.

...remorse and restitution are met with forgiveness and restoration.

...a zest for lifelong learning is cultivated.

...students, sound in spirit and capable in action, are prepared for further study and service in the life God has given to them.

CCA CORE VALUES

Christ	Maintaining humble submission to Jesus Christ, the risen Lord and Savior
Bible	Recognizing the ultimate authority for worldview and ministry
Prayer	Cultivating communication with God as a life skill and resource for ministry
Church	Partnering with the biblical base of ministry.
Unity	Seeking common ground with all believers in Jesus Christ
Love	Treating all people with grace and respect
Differences	Seeing each person as a special creation with God-given gifts and needs for unique pathways of development
Excellence	Operating with integrity, high academic achievement, and wise stewardship
Accountability	Preserving transparency, and faithfulness in all financial and ministry affairs
Generosity	Striving to make it economically possible for all to select CCA for their children
Understanding	Remembering that parents must decide what is best for each child's education

CCA COMMUNITY LIFE STATEMENT

- We believe that God's Word, the Bible, including the Old and New Testaments, are the ultimate guide for our values, attitudes and behaviors.
- We seek spiritual maturity by maintaining a personal devotional life, participating in community worship and prayer, being firmly planted in the life, ministry, and spiritual oversight of a local church, parish, synagogue or other assembly of believers.
- We seek to keep the unity of the Spirit through the bond of peace; to accept one another in love through humility, gentleness, and patience.
- We seek to encourage one another to mature in Christ-likeness by speaking the truth in love, in our classrooms, business affairs, social relationships, and in all other areas of our shared life.
- We encourage responsible relationships and unity within families.
- We seek to respect and encourage our uniqueness in Christ, which includes our diversity of denomination, race, culture, personality, development, experience, gifts and goals.
- We seek to become involved individually and corporately with the Church in ministering to spiritual and social needs within and beyond our own community.
- We renounce attitudes such as greed, jealousy, false pride, lust, bitterness, hostility, an unforgiving spirit and discrimination or prejudice such as that based on race, sex, appearance, emotional health, athletic ability and academic or socio-economic status.
- We renounce behaviors such as distortion of God's Word, deception, falsehood, malicious speech, drunkenness, drug abuse, stealing, cheating, and sexual immorality such as pornography, premarital sex, adultery and homosexual behavior.
- We acknowledge that every single person has engaged in attitudes and behaviors that fall short of God's standards and we rejoice in God's forgiveness and restoration. We affirm the mandates of God's Word to treat all human beings with love and respect whether or not they accept and endorse these values.
- We seek to follow, where interpersonal conflict arises or such shortfalls in attitudes and behaviors occur, a biblical process such as outlined in Matthew 18:15-20 for correction, forgiveness, restitution and reconciliation.
- We seek to practice an attitude of mutual submission according to the mind of Christ, recognizing that at times our personal rights and preferences must be put aside for the sake of others conscience and the good of the community.
- We seek to encourage the cultivation of such spiritual attitudes as love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control.

CCA STATEMENT OF FAITH

Concord Christian Academy believes...

- in one God, Creator, and Lord of the Universe, the co-eternal Trinity: Father, Son and Holy Spirit.
- that Jesus Christ, God's Son, was conceived by the Holy Spirit, born of the Virgin Mary, lived a sinless life, died a substitutionary atoning death on the cross, rose bodily from the dead and ascended to heaven where, as truly God and truly man, He is the only mediator between God and human beings.
- that the Bible is God's authoritative and inspired Word. It is without error in all its teachings, including creation, history, its own origins, and salvation. Christians must submit to its divine authority, both individually and corporately, in all matters of belief and conduct.
- that all people are lost sinners and cannot see the Kingdom of God except through the new birth. Justification is by grace through faith in Christ alone.
- in the necessity of the work of the Holy Spirit for each individual's new birth and growth to maturity, and for the Church's constant renewal in truth, wisdom, faith, holiness, love, power, and mission.
- in one holy, universal, and apostolic Church. Its calling is to worship God and witness concerning its Head, Jesus Christ, preaching the Gospel among all nations and demonstrating its commitment by compassionate service to the needs of human beings and by promoting righteousness and justice.
- that Jesus Christ will Himself physically return in glory to raise the dead and bring salvation and judgment to completion. God will fully manifest his Kingdom when He establishes a new heaven and new earth, in which He will be glorified forever and exclude all evil, suffering, and death.

All Parents of Applicants, please go to pages 13 and 14 to sign wholehearted compliance with the following statement: I understand that all subjects taught at Concord Christian Academy will be based on the following foundational documents: CCA Mission, Vision, Core Values, Community Life Statement, and Statement of Faith. I agree to support the Statement of Faith.

THE ALLIANCE

The CCA Giving and Going Alliance (“The Alliance”) is an affiliated organization that exists to undergird the Academy by administrating the school volunteer program. Participation in the Alliance allows families to demonstrate their commitment to the mission and vision of CCA in two significant ways:

1. The family commits to an annual tax-deductible donation to the Alliance of \$720 which may be paid in one of three ways:
 - One lump sum of \$720 paid by July 1, 2010.
 - Two semi-annual payments of \$360 each due July 1, 2010, and December 1, 2010.
 - Ten monthly payments via bank drafts of \$72/month July, 2010, through April, 2011.

A substantial portion of these monies is returned to CCA to support financial aid; the balance pays for the administrative costs for the Alliance.

2. The family commits to fully participate in the volunteer service requirements of the Alliance which will be a minimum of 100 hours for 2010-11. Service options are as follows:
 - Families may serve all 100 hours at CCA.
 - Families may opt to serve up to 50 of the total of 100 hours at a local church or other non-profit organization that is consistent with CCA core values and our Community Life Statement.

For the 2010-11 school year, all hours -- those served as volunteers at CCA as well as those served elsewhere -- must be reported to the Alliance Coordinator at CCA so that they can be recorded. Please take special note of the 100-hour requirement. The hours may be served by a parent, a grandparent, another extended family member, or a friend – anyone who would like to contribute service hours on behalf of the family provided they have submitted all necessary volunteer paperwork.

Mindful of the unique circumstances of single parents and special needs situations, the Alliance Board also allows hardship waivers. We commend those in our community who must work through such circumstances and want to encourage their efforts in this way. Waivers are generally partial; i.e., not all hours are waived. All waiver requests must be submitted in writing and approved by the Alliance Board in advance. Please contact the Alliance Volunteer Coordinator if you desire to submit a waiver application.

The Alliance Volunteer Coordinator works with families to determine their areas of interest and expertise and will match those factors to service needs identified by faculty and staff at CCA. When hours are served, the volunteer will report them to the Volunteer Coordinator. The Coordinator will monitor hours logged in an effort to hold all participants accountable.

For those with special scheduling requirements, there are plenty of opportunities to handle all CCA service obligations over the summer, during school vacations, or during off hours. Again, please see the Alliance Volunteer Coordinator at the START of the Alliance fiscal year which is July 1st for any such special scheduling concerns.

The standard tuition rate for 2010-11 assumes participation in the Alliance. There is no tuition discount attached to membership in the Alliance; tuition rates have been adjusted accordingly. Families may opt out of the Alliance for an additional tuition cost of \$1,000/student. Please also be aware that if volunteer hours are not fulfilled during the school year, the \$1,000, or a pro-rated portion thereof, will be charged to the student’s current tuition account. More information will be in the Alliance registration paperwork.

If you would like more information about the Alliance, please note that on the attached re-enrollment forms under the Payment Information section.

THE LEGACY

Participation in the Legacy Program affords families an opportunity to manage their student’s tuition rates by capping their tuition increase for the following year at no more than 3.5%. Legacy requires a non-refundable tuition installment* of a designated amount by a specified date. The installment funds are applied to the student’s annual tuition for the upcoming year, thereby decreasing the overall balance to be paid during the payment term (July, 2010 - April, 2011). Please note: Since tuition is calculated on a student-by-student basis, parents may submit the Legacy installment for one child one year, and another child the next.

Students newly joining the Legacy Program must submit \$2,000/student by the March 15th deadline. After that, the amount increases by \$500 with \$2,500 due between March 16 and September 1 (see p. 7).

***Legacy installment funds are non-refundable. If a student withdraws at any time after the installment is submitted, the funds are relinquished regardless of the withdrawal reason.**

AFFORDABILITY FUNDS (Financial Aid)

After reviewing the Tuition Schedule, some families may be concerned as to how they will incorporate the tuition payments into their budget. CCA is pleased to offer Affordability Funds (financial aid) to assist further. Distribution of these funds is based on eligibility. **Please note that families receiving Affordability Funds are expected to fully participate in the Alliance program.**

Affordability Funds are limited and offered on a first come first served basis. CCA must have a way to fairly and objectively evaluate family needs, as well as maintain confidentiality of family finances. To achieve this we use an independent agency - FACTS Management Company. FACTS Financial Aid Assessment services ensure us the most accurate assessment of financial needs for each individual family.

Families applying for Affordability Funds will need to complete an application and submit the necessary supporting documentation to FACTS. Parents may apply online at the FACTS website which offers faster service and an easier application process.

The following information is required in order for FACTS to process your application:

1. Signed and completed paper application or completed online application. **Families may begin this process prior to submitting a student application to CCA. Families may use their 2008 Tax Return information if there have not been any major changes in income.**
2. Payment of the \$20 FACTS application fee.
3. Copies of your 2008 or 2009 tax return including all schedules.
4. Copies of your 2009 W-2's for both you and your spouse.
5. Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

After your application is received by FACTS, under normal circumstances it takes approximately 2-3 weeks for your application to be processed. When we receive a report from FACTS regarding your application, we will provide a Family Tuition Worksheet outlining the assistance available and specific tuition breakdown.

FACTS cannot disclose information concerning your assessment directly to parents. Recommendations are made directly to the school. CCA takes into consideration the amount of money budgeted for financial aid and the number of families we anticipate will be applying for aid.

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-315-9262 or by email at info@factstuitionaid.com.

REFERRAL TUITION CREDIT PROGRAM

The CCA family who refers a newly enrolling family will receive a \$500 credit that may be applied towards tuition for the upcoming school year (2011-2012). The enrolling and referring family must attend both semesters at CCA for the year.

SUMMARY OF PROGRAM FEES

Processing Fee (new students only):.....	\$50 (non-refundable)
Placement Fee (all students, all grades):.....	\$500/student (secures spot, non-refundable)
Alliance donation (Alliance volunteers only):.....	\$720 annually
Music lessons (on-campus):.....	\$400 per semester
Elective courses (on-campus):.....	\$300 per semester
Quest Before and After School Care:.....	Included in the tuition
Sports fees (per sports season):.....	\$100 (grades 9 - 12) \$50 (grades 7 and 8) \$45 (grades 5 and 6) \$25 (grades Pre-K - 4)
Yearbook:.....	\$25 if paid by July 1, \$35 if paid by October 1 (see p. 14)
8th Grade Cape Cod Trip (April):.....	\$325
Dual Credit course taught on-campus:.....	\$100 per 3 or 4 credit course (paid directly to the college) up to 50% of core class cost (outsourced)

ENROLLMENT DATES and DEADLINES

Join us!

March 19.....	OPEN HOUSE PreK-12 -- Come by any time between 5:30-7:30 PM
	\$50 Processing Fee/student is due with the submission of a Student Application
	\$500 Placement Fee/student is due within 14 days of the reception of an Acceptance Letter or May 3 if participating in the Legacy program*
July 1.....	Tuition due for those paying annually (100%) or semi-annually (1st 50%)
July 5.....	Tuition drafts begin and continue on the 5th of the month for 10 months for those paying monthly
December 1.....	Balance of tuition due for those paying semi-annually (2nd 50%)

LEGACY PROGRAM DATES*

IF PAID BETWEEN:

January 11 - March 15.....	A \$2,000/student Legacy Installment is required for families wishing to join Legacy in 2010.
March 16 - Sept. 1.....	A \$2,500/student Legacy Installment is required for families wishing to join Legacy in 2010.

NOTE: Placement Fee and Legacy installment funds are non-refundable.

2010-2011 STANDARD TUITION SCHEDULE

Our new standard rates assume that families will participate in the Alliance program. The Alliance program is core and central to the mission of CCA. 80% of families attending belong to the Alliance which means that 100 hours or more annually per family are being used to minister to the needs of CCA and the greater Concord community. Our children are being taught what it means to serve with a spirit of love and sacrifice.

What an opportunity we have to cultivate a culture of young people who embrace compassion and selflessness, walking in the footsteps of Jesus, the Supreme Servant of All.

Families choosing to opt out of the Alliance program pay an additional \$1,000 per student, as noted on the table below.

Families who participate in the Alliance will submit a donation, along with their tuition, of \$72/month. 90% of this amount goes towards scholarship funds for students receiving CCA Affordability Funds. The remaining amount pays for the administrative costs for the program (background and driving checks on members and Coordinator allowance).

Families must be members in good standing of the Alliance to obtain affordability funds.

FULL TIME	Alliance 2010-2011 Tuition	Non-Alliance 2010-2011 Tuition
Elementary: Grades PreK-5	7,200	8,200
Middle School: Grades 6-8	7,900	8,900
High School: Grades 9-12	8,500	9,500

PART TIME	Days in Session	Half day 8:00-12:30	All day 8:00-5:30	Quest Program 12:30-5:30
3-day Pre-K	Mon/Wed/Fri	3,500	5,000	\$5/hr.
5-day half-day PreK or Kindergarten	Mon-Fri	5,000	n/a	n/a

NOTE: (1) Only Full Time students are eligible to participate in, and/or receive Legacy, Alliance or Affordability Funds assistance.
 (2) If applying to the Pre-Kindergarten programs, please use a Pre-Kindergarten application.

2010-2011 YEARBOOK - ORDER AHEAD AND SAVE

Yearbooks ordered and paid for along with the 1st tuition installment in July may be purchased at a discounted rate of **\$25/each**. Yearbooks ordered after the first tuition draft (July) through October 1 will be available for \$35/each.

If you would like to order a yearbook ahead and benefit from the reduced pricing, please indicate your quantity preference under the Payment Information section on page 14. The calculated total will be added to your July tuition draft or invoice if paying annually.

STUDENT APPLICATION

APPLICANT INFORMATION

Today's Date _____

Applicant's Full Name _____ Nickname _____

Address _____

City, State, Zip _____

Home Phone _____ listed unlisted Applicant's Cell phone (if applicable) _____

Date of Birth _____ Place of Birth _____

Present Grade _____ Grade applying for _____ Applying for year _____

Applying for: Full time status (5 days, all day) Part-time status (Homeschooler taking select classes; OR half-day Pre-K/Kindergartener)

[**Part-time Pre-K only** ---> Program applying for: **3-day (MWF):** All-day Half-day OR **5-day (M-F):** Half-day]

Ethnic Background: American Indian/Alaskan Native Asian Hispanic Black/Non-Hispanic White/Non-Hispanic Other _____

Is the Applicant a US citizen? Yes No If no, provide I-95, Passport or Immigration Number: _____ Date of Entry _____

Is this student bilingual? Yes No If yes, please note which languages they speak: _____

In which School District does the Applicant currently reside? _____

School Applicant is currently attending (check if Home schooling) _____

Please list other schools the student has previously attended, beginning with the most recent

Name of school	City/State	Phone	Grade(s) attended
----------------	------------	-------	-------------------

With whom does the Applicant live? Mother Father Both Grandparent(s) Other _____

Are there extenuating family or custody circumstances? Yes No If yes, please briefly explain (and attach legal documents, as appropriate).

MOTHER OR FEMALE GUARDIAN INFORMATION

Name _____

Address (same as Applicant) _____

City, ST, Zip _____ Mother's email _____

Home Phone _____ listed / unlisted Mother's Cell phone _____

Employer _____ Mother's Work phone _____

Occupation _____ Church attending _____

Church Address _____

Pastor _____ Pastor's e-mail _____

How would you describe your involvement: regular sporadic seldom

FATHER OR MALE GUARDIAN INFORMATION

Name _____

Address (same as Applicant) _____

City, ST, Zip _____ e-mail _____

Home Phone _____ listed / unlisted Cell phone _____

Employer _____ Work phone _____

Occupation _____ Church attending _____

Church Address _____

Pastor _____ Pastor's e-mail _____

How would you describe your involvement: regular sporadic seldom

GRANDPARENT INFORMATION (We collect this information solely for notification of larger school events, and vision casting)

Maternal Grandmother (Mother's Mother)

same as Applicant

Maternal Grandfather (Mother's Father)

same as Applicant same as Grandmother

Name _____

Name _____

Address _____

Address _____

City, ST, Zip _____

City, ST, Zip _____

Would like to receive the Academy Accents each week (via e-mail)

Would like to receive the Academy Accents each week (via e-mail)

e-mail address: _____

e-mail address: _____

Paternal Grandmother (Father's Mother)

same as Applicant

Paternal Grandfather (Father's Father)

same as Applicant same as Grandmother

Name _____

Name _____

Address _____

Address _____

City, ST, Zip _____

City, ST, Zip _____

Would like to receive the Academy Accents each week (via e-mail)

Would like to receive the Academy Accents each week (via e-mail)

e-mail address: _____

e-mail address: _____

EDUCATIONAL HISTORY (Kindergarten through High School applicants only)

Has the Applicant ever been involved in a serious infraction of school rules that caused him/her to be suspended, withdrawn, or expelled from the school?

Yes No If yes, please provide the (1) offense, (2) date occurrence, and the (3) consequence:

(1) _____

(2) _____

(3) _____

Has the Applicant had any history of excessive tardies or absences from school? Yes No If yes, please explain: _____

Math course the student has most recently taken: _____ Math course anticipated next year: _____

BRIEF MEDICAL HISTORY (All applicants)

Is the Applicant taking any medication? Yes No If yes, please provide the type(s) and reason(s)_____

Does the Applicant have any history of health problems (physical or emotional)? Yes No If yes, please explain:_____

Does the Applicant have any type of learning disability, difficulty or limitation? Yes No If yes, please explain:_____

Does the Applicant have any type of learning modification or Individual Education Plan (IEP) – past or present? Yes No If yes, please explain:_____

Has any form of specialized academic testing for learning disabilities been done for the applicant in past years? Yes No If yes, please include a copy of the test results with this application, and note the kind of testing:_____

Is the applicant currently involved in any special programs or receiving special services from your school or from a private source? If yes, please check what kind and provide documentation of testing which was done to qualify the applicant:

- Chapter One Speech Therapy Reading Recovery Physical Therapy Special Education
- Gifted Education/Enrichment Other_____

PARENT INPUT (All applicants)

How did you hear about Concord Christian Academy? _____

If you heard about CCA from a current CCA family, please note their name here: _____

Parents, please write a paragraph or two to describe why you would like your son/daughter to attend CCA:_____

APPLICANT INPUT (Middle School and High School applicants only)

Name _____ Date _____

Do you want to attend Concord Christian Academy? Yes No In your best handwriting, compose a well thought out paragraph explaining why you wish to attend or not attend CCA. _____

Have you accepted Jesus Christ as your Personal Savior? Yes No If yes, please write a paragraph about when and how you came to Christ.

STUDENT RECOMMENDATIONS (Applies to Applicants as specified below)

All applicants to CCA are required to submit references for the following age-appropriate Recommendations. For your convenience, we will notify the individual you list here via e-mail, providing an online link to a simple form they can fill out and submit to our office.

Please list those with whom we should make contact regarding your child. We will of course need their current e-mail address. Please print clearly, and provide complete information. Also, attach a copy of the applicant’s most recent report card and standardized test scores.

Elementary School Applicants (K-5)

Name of Principal to contact _____ e-mail address _____

Name of Pastor or Sunday School Teacher to contact _____ e-mail address _____

Name of Current Classroom Teacher to contact _____ e-mail address _____

Name of Current Math Teacher to contact _____ e-mail address _____

Middle And High School Applicants (6-12)

Name of Principal of Guidance Counselor to contact _____ e-mail address _____

Name of Pastor/Youth Pastor/Sunday School Teacher to contact _____ e-mail address _____

Name of Current English Teacher to contact _____ e-mail address _____

Name of Current Math Teacher to contact _____ e-mail address _____

I have completed this Student Application truthfully, to the best of my knowledge and give permission for the Concord Christian Academy administration to call past and current teachers, tutors, administrators and/or pastors. I also certify that I have read the enclosed materials along with this application.

Mother/Guardian's Signature

Date

Father/Guardian's Signature

Date

CHRISTIAN CONCILIATION & ARBITRATION AGREEMENT (All applicant families)

The Bible commands us to make every effort to live at peace and to resolve disputes with each other in private or within the Christian community in conformity with the biblical injunctions of I Corinthians 6:1-8, Matthew 5:23-24, and Matthew 18:15-20. Therefore, the parties agree that any claim or dispute arising out of or related to this Agreement or to any aspect of the school relationship, including any claim or statutory claims, shall be settled by biblically-based mediation.

If resolution of the dispute and reconciliation do not result from such efforts, the matter shall then be submitted to a panel of three arbitrators for binding arbitration. The selection of the arbitrators and the arbitration process shall be conducted in accordance with the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation as printed in the Christian Conciliation Handbook. (403-256-1583)

The parties agree that these methods shall be the sole remedy for any controversy or claim arising out of the school relationship, or this agreement and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally-binding arbitration decision.

Each party, regardless of the outcome of the matter, agrees to bear the cost of his/her/its own arbitrator and one-half of the fees and costs of the neutral arbitrator and any other arbitration expenses.



ALICE PINARD
CCA Dean of Academic Development and Admissions

Mother/Guardian's Signature

Date

Father/Guardian's Signature

Date

PARENT / STUDENT CONTRACT

The undersigned do hereby agree, as a condition of admission to Concord Christian Academy, to the following statements. ALL Parents (P), Middle and High School students (S) must check/initial each item, and sign below. (Parents of Pre-K and Elementary students, please review with them as fitting.)

- P S
- We, as a family, have read and discussed the importance of and agree to support the Statement of Faith.
 - We acknowledge that our child will be taught the Christian faith, and we agree to, and will support such instruction in school, home, and church.
 - We understand that our child is expected to exhibit respectful behavior towards peers and the staff, faculty and adults at CCA.
 - We agree to abide by the rules and the policies of CCA as outlined in the Student Handbook and other contracts with the student.
 - The student will abide by the school's dress code as set forth in the current school year's Student Handbook.
 - We shall strive to ensure that all assigned work is accomplished in a timely and satisfactory manner.
 - We will, to the best of our ability, strive to volunteer our time and talents to assist in any school activities.
 - We have read and understand the financial policies of the school and agree to make payments on a schedule agreed to by all parties.
 - The student will not maintain a website or forward e-mail with objectionable or inappropriate content. Such inappropriate content includes, but is not limited to, obscene language, lewd or suggestive pictures, disparaging comments about individuals or groups, or information about students or staff of Concord Christian Academy that is discussed without permission of the person involved. The student will not access any website containing inappropriate content from school computers. Such sites may include sites developed by peers.
 - The student will not commit plagiarism knowingly or negligently. If a student has any questions about what constitutes plagiarism, it is the student's responsibility to ask a teacher prior to handing in an assignment.

- The student will represent Concord Christian Academy in an appropriate manner while off school premises. Any illegal use of drugs, alcohol or tobacco, whether on or off school premises, may result in immediate expulsion.
- The student will treat staff members and other students with dignity and respect. He/she will not tease or disparage other students and will stop discussing sensitive issues or topics when requested to do so.
- We understand that attendance at Concord Christian Academy is a privilege and that the privilege can be revoked at any time by CCA administration for good and sufficient reason after informing the parents of the rationale for such a decision.
- We agree to support the administration of Concord Christian Academy in establishing and enforcing disciplinary rules, creating and maintaining a positive learning environment for all students and establishing behavioral guidelines for all students. We realize we may not agree with all decisions that are made by the administration. In such event we will express our disagreements directly with the administration in a discreet, appropriate manner that will not compromise the administrators' ability to effectively manage the situation.
- We agree and support resolution of any disputes through the Christian Conciliation & Arbitration Agreement.
- We wholeheartedly comply with the following statement: I understand that all subjects taught at Concord Christian Academy will be based on the following foundational documents: CCA Mission & Vision, Community Life Statement, Core Values, and Statement of Faith. I agree to support the Statement of Faith.

Mother/Guardian's Signature Printed name Date

Father/Guardian's Signature Printed name Date

Student's Signature (MS/HS) Printed name Date

PAYMENT INFORMATION AND OPTIONS

DISCOUNT ELIGIBILITY

Please designate as appropriate applicable (no obligation):

- Legacy:** I/We plan to participate this year: Yes No
- Financial Aid:** I/We will be applying this year: Yes No
- Alliance program:** I/We will participate I/We will not participate, (and pay \$1000/student) I/We need more information to decide
- Donation:** I/We want to help close the 10-15% tuition gap by donating _____. I/We understand this amount in excess of tuition is tax deductible.
- Tuition:** Who will be responsible for payments? Both parents/guardian Mother Father Other (see below)

If you noted someone other than the parent/guardian listed in the application, please complete the following information:

Name Relationship to Applicant

Address City/State/Zip

Home phone Work phone e-mail address

PAYMENT OPTIONS

Tuition and Alliance donations will be collected **at the same time**. All CCA families **must** choose one of the following payment plans: (1) Annual, (2) Semi-annual, or (3) Monthly (10-month cycle). Annual tuition payments will be handled by the CCA Business Office. Those opting for a Semi-annual and Monthly payment plan must enroll with FACTS, our drafting agency. They will handle these transactions through Automatic Fund Transfer. We will obtain this information at a later date. (Please note there is a \$41 fee to register with the agency which FACTS will collect at a later date.)

- Please select one: Monthly (due the 5th of the month July 2010 through April 2011)
- Annual (payment in full due Thursday, July 1, 2010)
- Semi-annual (50% due the 5th of the month in July 2010, 50% due the 5th of the month in December 2010)

PARENTAL AGREEMENT

Please read thoroughly and sign your agreement below:

1. We hereby give permission for our child to take part in all school activities, including sports and school-sponsored trips away from the school premises, and we absolve Concord Christian Academy (CCA) from liability to us or our child because of any injury to our child at school, en route to, or during school sponsored activities.
2. We hereby give CCA the authority to seek out and obtain emergency medical attention at a hospital for our child as needed. It is understood that the school administration will first attempt, if possible, to contact parents in medical emergency situations.
3. We agree to uphold and support the high academic standards of CCA by providing a place at home for our child to study and by giving our child encouragement in the completion of homework and assignments.
4. We agree to train our child(ren) to respect and obey the school staff and the rules and policies of the school.
5. We understand that the first tuition/Alliance payment is due in July 2010, and agree to faithfully pay the tuition amounts on a timely basis. In the re-enrollment process, if a student withdraws after June 1, 2010 the parents/guardians are responsible to pay the first semester's tuition for the 2010-2011 year. During the school year, if a student withdraws after December 1, 2010 for the second semester, the parents are responsible to pay the tuition for the entire second semester. All withdrawals of students must be stated in writing, dated, and signed.
6. Any student whose tuition account is 30 or more days overdue may be suspended from school. Transcripts sent to transferring student schools will show "incompletes" until payment is made in full. All accounts must be paid in full for a student to participate in a graduation ceremony, receive his/her diploma and yearbook, and for any recommendation letters to be sent on the student's behalf.
7. We agree to uphold and support the CCA Mission, Vision, Community Life Statement, and Statement of Faith.
8. We agree that if, for any reason, our child does not respond favorably to the school policies, we will not try to change the school policies, but will withdraw him quietly and without delay.
9. We authorize release of medical information to my daughter's/son's teacher(s). This information will be kept strictly confidential.
10. We give CCA permission to use pictures of our child(ren) for school promotional purposes.

Signature of Parent 1 or Guardian 1	Date
Signature of Parent 2 or Guardian 2	Date
Signature of Individual(s) Responsible for Tuition Payments	Date

WHAT'S NEXT?

After completing this application, please look over it thoroughly to make sure all sections are filled in and signed as requested. Then you may hand-deliver or mail it to the address below along with a **\$50 Processing Fee**.

*Concord Christian Academy
37 Regional Drive
Concord, NH 03301
ATTN: Admissions*

We will acknowledge the receipt of your application and check via email or with a phone call. At that time we will arrange for a **Parent Interview** for you if appropriate, and discuss the **Assessment** date for your student, as well as a date for the his/her **Interview** with the Dean. If you do not hear back from us within a reasonable amount of time, please give Mrs. McLaughlin a call at 228-8888 as that may indicate that for some reason we have not received the application.

Students enrolling in Kindergarten-grade 2 will be assessed one-on-one so the timing of those will be arranged directly with the parent. Students in grade 2-12. will be assessed in small groups.

We will begin promptly at 8:00 AM and allow for time to complete the assessment until 12:00 PM. Some students will require less time than others and will be free to leave when they are done.



Concord Christian Academy

Giving and Going Alliance

VOLUNTEER PROGRAM PACKET

Items Related to the Alliance

**Return
to CCA**

Program Description

Member Agreement

Child Protection Policy Fact Sheet (3 pages)

Confidential Screening Form (2 pages)

Background Check Authoization

Criminal Record Release Authorization Form

Release of Motor Vehicle Records (2 pages)

Indication of Interest

Service Hours Tracking Form (for later use)

Volunteer _____ Date: _____